

SPRING 2024 REGISTRATION DATES

3 week classes	January 2 - January 19, 2024
Registration Begins	October 30, 2023
Final waitlist registration notices emailed	January 3, 2024
Last day to add your name to a waitlist	January 3, 2024
Waitlists are closed	January 4, 2024
Last day to register online	2nd day from start date of class
Instructor approval required for adds	3rd-5th day from start date of class
Academic Dean/Assoc Dean approval to add class late	6th day & beyond from start date of class
16 week classes	January 22 - May 17, 2024
Registration Begins	October 30, 2023
Final waitlist registration notices emailed	January 24, 2023
Last day to add your name to a waitlist	January 24, 2023
Waitlists are closed	January 25, 2023
Last day to register online	5th day from start date of class
Instructor approval required for adds	6th-10th day from start date of class
Academic Dean/Assoc Dean approval to add class late	11th day & beyond from start date of class
1st 8-week classes	January 22 - March 22, 2024
Registration Begins	October 30, 2023
Final waitlist registration notices emailed	January 23, 2024
Last day to add your name to a waitlist	January 23, 2024
Waitlists are closed	January 24, 2024
Last day to register online	2nd day from start date of class
Instructor approval required for adds	3rd-5th day from start date of class
Academic Dean/Assoc Dean approval to add class late	6th day & beyond from start date of class
1st 5-week classes	January 22 - February 23, 2024
Registration Begins	October 30, 2023
Final waitlist registration notices emailed	January 23, 2024
Last day to add your name to a waitlist	January 23, 2024
Waitlists are closed	January 24, 2024
Last day to register online	2nd day from start date of class
Instructor approval required for adds	3rd-5th day from start date of class
Academic Dean/Assoc Dean approval to add class late	6th day & beyond from start date of class
2nd 8-week classes	March 25 - May 17, 2024
Registration Begins	October 30, 2023
Final waitlist registration notices emailed	March 26, 2024
Last day to add your name to a waitlist	March 26, 2024
Waitlists are closed	March 27, 2024
Last day to register online	2nd day from start date of class
Instructor approval required for adds	3rd-5th day from start date of class
Academic Dean/Assoc Dean approval to add class late	6th day & beyond from start date of class
2nd 5-week classes	March 25 - April 26, 2024
Registration Begins	October 30, 2023
Final waitlist registration notices emailed	March 26, 2024
Last day to add your name to a waitlist	March 26, 2024
Waitlists are closed	March 27, 2024
Last day to register online	2nd day from start date of class
Instructor approval required for adds	3rd-5th day from start date of class
Academic Dean/Assoc Dean approval to add class late	6th day & beyond from start date of class
Spring graduation applications due (email to graduation@southeast.edu)	February 16, 2024

Adding a Course after Initial Registration

16 week term (semester)

- Students may add classes during the first week of the term without faculty signature (either online or in person).
- Students may add classes during the second week of the term with a faculty signature. (Complete an Official Add/Drop form which can be found in the Registration & Records Office or on the Hub).
- Adding classes after the second week of the term requires the faculty AND the appropriate division dean or associate dean signatures.
- Complete Official Add/Drop forms must be submitted to the Registration & Records office to complete enrollment in the course.

For Any Term Shorter Than 16 weeks

- Students may add classes during the first day of the course and the day immediately following the first day, without a faculty signature (either online or in person).
- Students may add classes during the remainder of the first week in which the course begins, with a faculty signature. (Complete an Official Add/Drop form which can be found in the Registration & Records Office or on The Hub).
- Adding classes after the first week requires the faculty AND the appropriate division dean or associate dean signature.
- Complete Official Add/Drop forms must be submitted to the Registration & Records office to complete enrollment in the course.